Patient Health Record at Your Fingertips

What is the Patient Portal?
The Patient Portal allows electronic access to your medical record. This is a service made available to you by your provider, and is an easy and convenient way to keep all of your health information in one place.

Here is what is included in your Patient Health Record (PHR):

- Medications
- Allergies
- Emergency Contact Info

All the data in your PHR is owned and controlled by you. If you wish, you may establish special permissions and/or passwords that will allow others to view your PHR if they need access to this information quickly.

How do I sign up for the Patient Portal?
You will need to visit the IMS website at www.imsaz.org, click on the link to register, and fill in the fields. Once registered, you will be able to access the following features:

- Update your email address
- Update your user name and password
- View history of previous visits

There are step-by-step instructions printed on the back of this flyer to guide you in registering for the Patient Portal.

How will I know my registration has been accepted by the doctor’s office?
Once you have registered online for the Patient Portal, a notification is sent to the doctor’s office to link your account to your medical record. Once that notification is received, accepted, and linked, you will receive an email notification, informing you that the Patient Portal is now available for use.

Any new or updated information regarding your PHR is updated nightly so you always have the most current information.
Note: Your name, address and phone number you enter in the registration should be the same as the information you have on file with your doctor’s office. Before you leave the office, please make sure all your information is correct and up-to-date. This will ensure your medical record is linked to your registration correctly.

Step 1
Go to www.imsaz.org. Click on the Patient Portal link to be directed to the IMS Patient Portal site. Click on “Create an Account”.

Step 2
Fill in the fields for patient name, date of birth, zip code and email address. Click “Continue”.

Step 3
On the next screen, please fill in your demographics information, select a password, and verify the email you wish to use for notifications. You will be required to acknowledge the receipt of the Patient Privacy information, as well as the Terms of service and Privacy Policy.

Step 4
You will receive an email once the doctor’s office has accepted and linked your Personal Health Record. Information that is updated in your record is sent to you nightly.